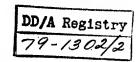
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20 April 1979

25X1A	MEMORANDUM FOR:	Executive Officer, DDA
25X1A	FROM:	Special Assistant to the Director
25/1A	SUBJECT:	Retreat at 8-9 June 1979
25X1A 25X1A 25X1A	1. Attached memorandum of invitation as modified is returned for preparation for DCI's signature. will assist your office as requested on obtaining names. In addition to the participants already designated, please include	
25X1A	2. <i>(</i> 1)concu	r in your recommendation to have all meals at
25X1A 25X1A 25X1A	3. If a group visit to scheduled, it will be for wives only, possibly on the morning of 9 June. Another group visit being considered for wives on that morning is one to the scheduled. Would there be a problem in laying on transportation for one or both locations? What kind of transportation can be provided to individual couples during the free time of Saturday afternoon? What kinds of options can we offer wives on during the free time of Friday evening? (Is a movie possible at during the free time of Saturday afternoon?	
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DRAFT

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MEMORANDUM FOR:

these periods.

SUBJECT:

Retreat at

25X1A

25X1A

This serves to confirm my invitation to you and (wife--first name) to join me on 8-9 June 1979 at the for a weekend retreat. At that time I intend to focus attention on several areas of mutual concern. A similar invitation has been extended to members of the Intelligence Community as well as Agency deputy directors with broad Community responsibilities. The schedule of activities and an agenda are now being drawn up and will be forwarded to you in the interim. I plan to have two work sessions, one on Friday evening and the other on Saturday morning, with a program for the wives during

For your own planning, we will utilize two of our aircraft to transport the group with a departure time on Friday, 8 June, from Washington National Airport at 1600 hours. The planes will be returning on Saturday, 9 June, between 1200-1600 hours, depending on the desires of the participants. All participants will be housed in four or five different locations at the with the location of our meals and work sessions at a single location.

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25X1A

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25X1A

I would greatly appreciate it if you would notify my-assistant (351-3006) by 1 May of your and your wife's plans to attend.

I look forward to seeing both of you.

25X1A

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The Director of Central Intelligence

SAMPLE

Washington, D. C. 20505

25X1A

MEMORANDUM FOR:

USN

Director

25X1A

Defense Intelligence Agency

SUBJECT:

Retreat at

8-9 June 1979

Gene:

25X1A

25X1A

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